

## **Nishuane PTA Meeting Minutes**

June 9, 2022, 7:00 PM

via Zoom

Link to meeting recording and chat log:

<https://www.dropbox.com/sh/pj3w4htdkjp721m/AAD8kNENGaYFg5CWtqZm2yAZa?dl=0>

### Agenda

- 1) Intro/Welcome – Susan Gardner Zartman and Anita Fee Willis
- 2) Principal's Welcome – Frank Sedita
  - a) Thank you to the PTA for the air conditioners. All 11 have now been installed.
  - b) Shout-out to SATp for a successful Caribbean Festival
  - c) Field Days coming up (all in the morning):
    - i) June 13 – 1<sup>st</sup> grade
    - ii) June 20 – 2<sup>nd</sup> grade
    - iii) June 24 – Kindergarten (with colored shirts and singing!)
  - d) End of Year Celebration
    - i) June 21 at 11am with a rain date of June 22 at 1pm
    - ii) Woodman Field. No tickets, no limit on guests
    - iii) Students arrive ½ hour before and are dismissed from the field
  - e) Juneteenth community event – June 16, 5:30 – 7:30
  - f) No school 6/17
  - g) Abbreviated days 6/27 and 6/28
- 3) Board elections
  - a) John O'Hickey was elected President
  - b) Obie Miranda-Woodley was elected VP, Strategy
  - c) Thank you to John and Obie, and to Kendra and the Nomination Committee
  - d) Daniel mentioned two roles are still vacant: Recording Secretary and VP, Committees & Events
  - e) Tawaina suggested advertising for event leads for next year along with these Board positions

- 4) Explorers
  - a) Successful year for Explorers
  - b) Thank you to Karen, Laura, and Rachel
- 5) Events – Susan Gardner Zartman
  - a) Fireball postponed. No new date yet. Pushing to reschedule in the next 2 weeks. Tickets sold out and we raised almost \$20k, including additional donations totaling almost \$10k
  - b) Grow Lab mulching this Saturday 6/11, 9am-12pm
- 6) Treasurer's Report – Jessica Liebson
  - a) Mayfair approx. \$2,200 profit
  - b) Air conditioners – 11 installed
  - c) 2<sup>nd</sup> grade field trip to Hillside
  - d) In process of ordering 1<sup>st</sup>/2<sup>nd</sup> grade classroom furniture ~ \$15k
  - e) Hand truck for staff
  - f) Caribbean Festival
  - g) Juneteenth celebration
  - h) Explorers
  - i) OneNish!
  - j) Total in bank \$72k, not including Fireball revenue
  - k) SEE BUDGET BELOW

Nishuane PTA  
Proposed Budget for 2021-2022 School Year

Category	Budget Approved 3/24/22	9-Jun-22	Notes
400-10 PTA Membership Dues	\$ 1,500.00	\$ 2,160.00	Assuming 150 members
400-15 Parent Donations	\$ 500.00		
400-20 Amazon Smile	\$ 500.00	\$ 339.87	
400-30 Box Tops	\$ 300.00	\$ 72.30	
400-40 Trivia Night Income	\$ 500.00	\$ 530.00	
400-80 Artsonia Funds	\$ (1,790.00)		Art dept did a fundraiser in 2020/2021. To be used by Art dept
490-05 Interest Income	\$ 2.30	\$ 1.96	
500-00 Administrative Expenses			
500-12 Bank & Merchant Fees	\$ (1,900.00)	\$ (1,473.46)	Zoom, CheddarUp, Shopify, etc
500-20 Accounting Fees	\$ (1,200.00)	\$ (1,440.00)	
500-25 Legal & Professional Fees	\$ (350.00)	\$ (30.00)	Budget same as last year. These have been needed in past years
500-35 PTA Council Dues	\$ (250.00)	\$ (300.00)	
500-37 500-37 NJPTA state dues	\$ (600.00)	\$ (829.00)	
500-40 PTA Meetings	\$ (100.00)		coffee/treats for first and last meetings (if in-person)
500-45 Supplies	\$ (250.00)		
500-50 Tax Filings	\$ (300.00)		
500-60 Insurance	\$ (500.00)	\$ (485.00)	
500-90 Capital Purchases	\$ (35,000.00)	\$ (12,303.88)	Tents, tables/chairs, mics for teachers, A/C's, etc
510-00 Enrichment			
510-05 2nd Grade T-Shirts	\$ (1,100.00)		
510-08 2nd Grade Yearbook	\$ (1,700.00)	\$ (690.63)	(the \$700 spent was the final payment from last year)
510-09 2nd Grade Moving Up	\$ (500.00)		
510-10 Assembly Programs	\$ (1,500.00)	\$ (22.50)	budgeting based on prior years
510-17 Summer Playdates	\$ -		Usually offer water and stacks, but didn't because of Covid
510-18 School Tours	\$ (200.00)		budgeting based on prior years
510-20 Boohoo Breakfast	\$ (800.00)	\$ (137.00)	decorations; coffee 1st day; and follow up Friday
510-25 Class Partners	\$ (2,000.00)	\$ (111.99)	\$75 per class
510-26 Coffee/Tea with Principal	\$ (50.00)		
510-35 Family Picnic	\$ (100.00)		TBD, had in prior years. Possibly in spring
510-40 Field Trip Allocations	\$ (6,500.00)	\$ (1,650.00)	budget based on prior years. Busing for fieldtrips (usually in spring)
510-41 Fish Tank Maintenance	\$ (1,400.00)	\$ (1,229.65)	Yearly maintance and upkeep.
510-42 Grow Lab	\$ (1,500.00)	\$ (358.01)	extra needed for clean up
510-45 Holiday Lunch	\$ (1,300.00)	\$ (1,070.71)	budgeting based on prior years (lunch for teachers)
510-50 Ice Cream Social	\$ (450.00)		
510-57 Healthy Minds/Healthy Bodies	\$ (100.00)		
510-58 510-58 SATp Expenses	\$ (2,000.00)	\$ (1,035.00)	SATp recommends programs that help the school
510-65 Welcome Breakfast	\$ (750.00)	\$ (1,099.01)	Usually do a breakfast for teachers and staff
510-77 PTA Newsletter	\$ (400.00)		
510-80 Project Graduation	\$ (100.00)		
510-90 Literacy (Pennies for Pages)	\$ -	** \$1177.04	Pennies for pages (we are just holding the money, it is not for the PTA)
510-96 Piano Tuning	\$ (300.00)		
520-00 Staff Appreciation		\$ (1,870.00)	
520-05 Holiday Gifts to Teachers	\$ (2,500.00)	\$ (5,383.35)	
520-10 Teacher Stipends	\$ (15,000.00)	\$ (1,399.37)	
520-15 Teacher Appreciation Week	\$ (2,500.00)		Last year: Lunch, Nish cookies, & gifts
680-00 Explorers			
680-05 Explorers Revenue	\$ 65,000.00	\$ 108,385.00	Fall explorers made roughly \$12,000 (profit)
680-10 Explorers Expenses	\$ (40,000.00)	\$ (71,319.66)	Based on prior years
699-99 Uncategorized Expense		\$ (69.29)	
700-00 Events			
705-05 Book Fair Revenue	\$ 15,500.00	\$ 954.82	Based on prior years
705-10 Book Fair Expenses	\$ (11,500.00)		Based on prior years
710-05 Family Dance Revenue			
710-10 Family Dance Expenses	\$ 2,000.00		Voted to make this a community event last year
720-05 Nishuane Cares Revenue (OneNish)	\$ 8,000.00	\$ 5,140.00	Currently have \$3k from last year to spend.
720-10 Nishuane Cares Expenses (OneNish)	\$ (8,000.00)	\$ (2,436.22)	
725-05 Mayfair Revenue	\$ 15,000.00	\$ 10,086.21	Same as 2 years ago
725-10 Mayfair Expenses	\$ (10,000.00)	\$ (7,481.72)	Same as 2 years ago

<b>730-05 Pancake Breakfast Revenue</b>	\$ 8,000.00			Based on prior years
<b>730-10 Pancake Breakfast Expenses</b>	\$ (2,000.00)			Based on prior years
<b>740-05 School Spirit Revenue</b>	\$ 3,500.00	\$ 3,803.45		Based on prior years
<b>740-10 School Spirit Expenses</b>	\$ (2,000.00)	\$ (751.49)		Based on prior years
<b>745-05 Fundraisers Misc Revenue</b>		\$ 6,969.00		
<b>745-10 Fundraisers Misc Expenses</b>		\$ (4,506.70)		payment for mums
<b>750-05 Fireball Revenue</b>	\$ 30,000.00	** \$45619.26		Fireball revenue is split with Hillside and this doesn't include expenses yet. Every 3 years - 2022 (Typically makes \$30k)
<b>750-10 Fireball Expenses</b>	\$ 15,000.00	** (\$5668.26)		Every 3 years - 2022
<b>760-05 DVD Sales (MP3 of performances)</b>	\$ 1,500.00	\$ 216.00		Assume zero profit and 3 shows
<b>760-10 DVD Expenses (MP3 of performances)</b>	\$ (1,500.00)			Assume zero profit and 3 shows
<b>770-05 Flower Sales Revenue</b>	\$ 600.00			Assume 3 shows
<b>770-10 Flower Sale Expenses</b>	\$ (450.00)			Assume 3 shows
<b>780-05 Book Sales Revenue</b>	\$ 800.00			Author visits - generally zero profit selling autographed books.
<b>780-10 Book Sale Expenses</b>	\$ (800.00)			
<b>790-05 1st Day of School Boxes Revenue</b>	\$ 1,000.00			
<b>790-10 1st Day of School Boxes Expenses</b>	\$ (500.00)			

- 7) Staffing issues
  - a) All 4 teachers have been rehired
  - b) We still need to advocate for paras to be rehired
- 8) Class Gifts
  - a) Class Partners collect for teachers and paras
  - b) School-wide collection for SNAP and other staff
- 9) Approval of last meeting's minutes
- 10) MFEE Toasts to the Teachers
  - a) Advertise with Class Partners
  - b) All-School Toast – 6/28
- 11) Thank you to Ms. Allen!!
  - a) Mr. Sedita is processing Assistant Principal applications and will collaborate with PTA/SATp for candidate screening, then invite top candidates for panel interview
- 12) Adjourn